

MEETING MINUTES

<b>Project Name:</b> IPRS	<b>Doc. Version No:</b> 1.0	<b>Status:</b> Final	<b>Date:</b> 3/24/04
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Thelma Hayter, DMH  
**Scribe:** Debra Haraway  
**Date:** 3/24/04  
**Time:** 10 - 11 a.m.  
**Location:** Crossroads, Conference Room 3

**IPRS Core Team Attendees:**

- ✓ Betty Cogswell
- ✓ Bobby Minish
- ✓ Cathy Bennett
- ✓ Cheryl McQueen
- ✓ Debra Haraway
- ✓ Deborah Merrill
- ✓ Gary Imes
- ✓ Joyce Sims
- ✓ Kellie Fessler
- ✓ Paul Carr
- ✓ Rick Debell
- ✓ Thelma Hayter

**Others:**

- ✓ Tim Sullivan
- ✓ Christie Harris

**Attendees:**

Alamance-Caswell	Onslow
Albemarle	✓ OPC
✓ Catawba	Pathways
✓ Centerpoint	Pitt
✓ Crossroads	Riverstone
✓ Cumberland	Roanoke-Chowan
Durham	✓ Rockingham
✓ Eastpointe	✓ Sandhills/Randolph
✓ Edgecombe-Nash	SE Center
Foothills	SE Regional
✓ Guilford	✓ Smoky Mountain
✓ Johnston	✓ Tideland
Lee-Harnett	✓ VGFW
✓ Mecklenburg	✓ Wake
✓ Neuse	✓ Western Highlands
✓ New River	Wilson-Green

**Agenda:**

<b>Item No.</b>	<b>Topics</b>
1.	<b>Division and EDS Review</b> Review March 19 checkwrite Results Upcoming checkwrites-, April 2, 8, 16 Tim Sullivan: H0004 HQ family therapy with client-group vs individual rate, ACTT-Methadone services BugCentral Status Key CSRs Operations Support - File Maintenance, Security, and Help Desk
2.	<b>Area Programs</b> Roll call Review March 19th Checkwrite Results Questions/Comments about Upcoming Checkwrites-, April 2, 8, 16  Agenda items <ul style="list-style-type: none"><li>• Approve 3/17/04 meeting minutes for posting</li><li>• TPA status</li><li>• Other Questions/comments</li><li>• Concluding remarks from DMH and/or EDS</li></ul>

ADMINISTRATION NOTES (10 A.M. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	<p><b>Review March 19th Checkwrite-</b> This was one of the largest checkwrites in the last few months, total dollars paid out was over 7 million. Provider Relations is contacting Area Programs who have large numbers of denied claims to see if they need help.</p> <p>Western Highlands submitted claims and all were routed to Medicaid. (837s were HIPAA Compliant)</p>
2.	<p><b>Questions/Comments about Upcoming Checkwrites- April 2, 8,16-</b>No comments</p>
3.	<p><b>Tim Sullivan- H0004 HQ family therapy with client-group vs individual rate, ACTT-Methadone services-</b> H0004 HR &amp; HS family therapy rate is being changed from group to individual rate in Medicaid per Carol Robertson. H2012 HA &amp; HB is currently being cut back to 1/day in Medicaid. Christy Harris is to confirm with Carol Robertson that the cut back should be 6/day. DMH has requested that DMA allow H0020 Methadone administration to be billed concurrent with H0040 ACTT. A memo from DMA and DMH will be forthcoming.</p> <p>Medicaid has a new policy to adjust incorrect rates retro-actively.</p>
4.	<p><b>Bug Central Status-</b>Down to 4 bugs.</p>
5.	<p><b>Key CSRs-</b> EDS &amp; DMH review key CSR which will be implemented before DB2.</p>
6.	<p><b>Operations Support – File Maintenance, Security, Help Desk</b></p> <p>N/A</p>

**ADMINISTRATION NOTES (10:30 AREA PROGRAMS CONFERENCE CALL)**

<b>Item No.</b>	<b>Topics</b>
1.	<b>Roll Call</b> (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	<b>Review March 19<sup>th</sup> Checkwrite Results</b>  No concerns regarding the checkwrite: H2012 day treatment is paying correctly base on the way EDS was directed to pay. EDS will ask DMA to confirm cut back limitations.  MMIS- Eastpointe is experiencing problems with claims denying involving value options/P.A.- Christie Harris is aware of the PA problem and is researching solution.  Q: Rocking ham- We sent out Medicaid claims to three different payers but everyone came back on the same RA. In the past they were sent separate. Do you know why this happened??  A: Paul stated to use CAP # as the billing provider on CAP claims. RAs are generated based on the billing provider submitted on the claim. If you want an electronic CAP RA you need to request your CAP billing provider be added to your list of providers through EDS ECS.
3.	<b>Questions/Comments about upcoming checkwrites – April 2, 8, 16</b>  No checkwrite this weekend. EDS will be sending out alerts about DB2 Implementation starting Friday. April 9 <sup>th</sup> will be the first checkwrite with DB2 changes. All Area Programs should make sure everything is correct on that cycle. Access Screens may be restricted that weekend.
4.	<b>Agenda items:</b>  <b>Approve 3/17 meeting minutes for posting-</b>  <b>TPA Status-No change</b>

**ADMINISTRATION NOTES (10:30 AREA PROGRAMS CONFERENCE CALL)**

<b>Item No.</b>	<b>Topics</b>
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5.	<b>Other Questions/Comments:</b>
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Kathy from OPC asked Deborah Merrill about Attending Provider number changes. Deborah will send out a memo to explain the change that will be in effect on July 1<sup>st</sup>. The changes will also be discussed at FARO.

New River- Martha asked will the CDF funds be the same for next year? Rick Debell says he is not aware of any change. Rick will research and give an update next week.

Western Highlands-Pam asked how do we get paid prevention money? Pam was told to use the fund request form. A memo was sent out regarding this. Betty will resend to Pam.

Sandhills-Tina said she had keying errors which resulted in the payment of 1700 units for case support. Should there be a limit edit? Betty stated that since Case Support will be going away, DMH does not anticipate making changes to the billing edit for this service.

Rockingham-Cassandra is getting YM700, Independent Living, 7001 denials. Gave ID # to Cheryl. Cheryl will research and get back with Cassandra.

Tim Sullivan-H0004 w/modifiers HR/HS will increase in rate. Official memo from DMA should be received shortly with new rate. Retro-rate will occur. Providers do not need to resubmit claims. This only effects Medicaid claims.

DMH has requested that DMA allow H0020 Methadone administration to be billed concurrent with H0040 ACTT. A memo from DMA and DMH will be forthcoming.

6.	<b>DMH and/or EDS concluding remarks</b>
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**Action Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell	Short term/long term solution proposed. Long term encompasses changes to the eligibility file; covers more than jail diversion.	No change	
AI2.	10-8-03	Western Highlands merger.	Rick DeBell	Communicate with Lisa and Wanda possible impacts resulting from the merger.	No change	
AI3.	10-22-03	Area Programs that have not sent their consolidated TPA Onslow, Durham, and Foothills.	Paul Carr	EDS will perform follow-up procedures (receiving compliant 835 for these Area Programs who have not forwarded a consolidated TPA for EDS signature).		

**Issue Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						